

No. KITS/Acad/Circular/UG/2021/010

Date: 26-08-2021

<u>CIRCULAR</u>

Sub: III & V semester of B.Tech Programme - Offline Laboratory Classes (Physical Mode) - VII semester of B.Tech Programme - Online Classes - Reg

Ref: Govt. Memo No. 3724/SE.Prog. II/A1/2021, dated 24.08.2021

As per the G.O, vide Ref. cited, it has been decided to allow the students into campus in a phased manner. In the first phase, the III and V semester students will be allowed from 01.09.2021 (Wednesday) and in the second phase, the final year students will be allowed from 20.09.2021 (Monday).

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In this connection, the laboratory classes will be conducted for B.Tech III, V & VII semester students in physical mode as below

Sl. No.	Semester	Slots for Physical Laboratory Classes	Timings		
			First Slot	Second Slot	Third Slot
1	III- Semester	01.09.2021 to 09.09.2021 (08 days)	09.30 am -	11.35 am -	02.30 pm –
			11.25 am	01.30 pm	04.30 pm
2	V- Semester	01.09.2021 to 09.09.2021 (08 days)	09.30 am -	11.35 am -	02.30 pm –
			11.25 am	01.30 pm	04.30 pm
3	VII- Semester	20.09.2021 to 25.09.2021 (06 days)	09.30 am -	11.35 am -	02.30 pm –
			11.25 am	01.30 pm	04.30 pm

Note: One experiment/slot shall be planned with full inputs and allowing the students to have hands on experience, CIE is to be completed in every lab slot.

If almanac permits, extra laboratory sessions shall be allotted before the MSE – II for practising and also conducting lab ESE.

To compensate for the classes lost due to laboratory sessions in physical mode, the course handling faculty shall record 04 to 06 lectures of their courses in order to conduct the MSE – I commencing from September 27, 2021 (Monday) as per almanac.

In this connection, the HoDs are requested to

- 1. Prepare Time Tables for laboratory classes for III, V and VII semester
- 2. Conduct CIE following the due stipulated procedures in coordination with the CoE.
- 3. Continue online teaching to the VII semester students up to 18.09.2021.
- 4. Plan for complete academic instruction in physical mode after the notified lab sessions.
- 5. Prepare Time tables for III, V and VII semester to conduct in physical mode.

In this regard, all the HoDs are requested to prepare and submit the laboratory time tables of B.Tech III, V & VII semesters to <u>deanaa@kitsw.ac.in</u> on or before 28.08.2021 (Saturday) for the above given slots.

hajsagang.

DEAN, ACADEMIC AFFAIRS

To,

____All the HoDs with a request to ensure compliance on or before 28.08.2021 (Saturday). **Copy to:**

- 1. The Secretary & Correspondent Sir
- 2. The Principal,
- 3. The CoE, The AO, Academic section